

ACTIVATING TOKEN



STEPS TO ACTIVATING HARD KEY-FOB TOKEN

1. Log into Business Online Banking and go to **My Settings**.
2. Scroll to the **Login & Security** section and click **Edit** next to the **Security Options**.
3. In the **By security token** section of the **Confirming your identity** screen enter the serial number in the Enter Credential ID field.
Note: the serial number will can be located on the back of your hard token and begins with "AVT"
4. Enter your Business Online Banking **password** in the **Current password** Field.
5. Click **Save** to activate.

Confirming your identity

If we do not recognize your computer or device, we confirm your identity by one of the methods below.

By phone Confirm your identity by responding to a text or call to a phone you have handy.

+ 1

[+ Add another number](#)

By security token Use a VIP Access™ token to confirm your identity.

- ▶ [Where can I find the credential ID?](#)
- ▶ [What is VIP Access™ token, and how does it work?](#)
- ▶ [How do I get a VIP Access™ token?](#)

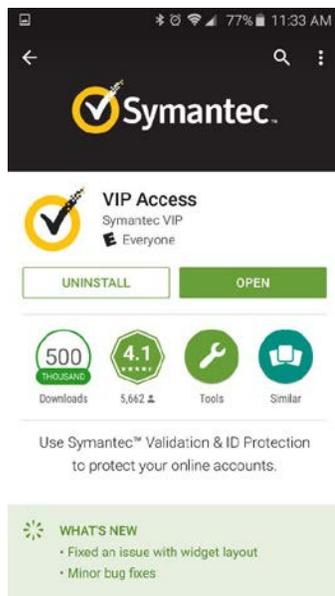
Current password [SHOW](#)



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VIP Token app download in Google Play Store for Android (looks similar in App Store for iPhones)



Token app open on Android phone

