ACTIVATING TOKEN

STEPS TO ACTIVATING HARD KEY-FOB TOKEN

1. Log into Business Online Banking and go to **My Settings**.

2. Scroll to the **Login & Security** section and click **Edit** next to the **Security Options**.

3. In the **By security token** section of the **Confirming your identity** screen enter the serial number in the Enter Credential ID field.
   Note: the serial number will can be located on the back of your hard token and begins with "AVT"

4. Enter your Business Online Banking **password** in the **Current password** Field.

5. Click **Save** to activate.

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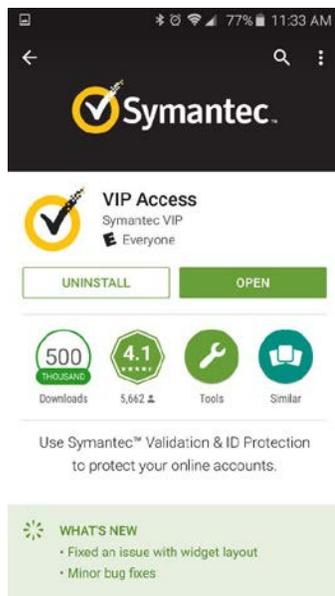
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